



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
OFFICE OF THE SUPERINTENDENT OF POLICE, F&ES, UT LADAKH

(e-mail-igpladakh@gmail.com)

(Office Phone No.01982-260888)

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CIRCULAR


It has been observed that there has been a mushroom growth in the number of new hotels, restaurants, guest houses, resorts, camps and other commercial establishments all across UT Ladakh and many of them have started functioning commercially. Many of these hotels, restaurants, guest houses, resorts, camps, home stay (Old / newly constructed) and other commercial establishments have not complied with the basic Fire Safety norms as enshrined under NBC Act and many of them has also not applied or obtained Fire NOC from Department of Fire and Emergency Services, UT Ladakh there by exposing the life of various guests and staff to various kinds of fire hazards.

As per the NBC Act the following are the basic guide line which are required to be put in place in a commercial building as per the size of the building plan of each concern which is followed by applying for a proper Fire NOC which is being issued by the Office of the Director, Fire and Emergency Services, UT Ladakh.

01. Placement of appropriate number of ABC type fire extinguisher of 6/4 kg capacity in the every floor of the commercial building, CO2 type fire extinguisher 4.5/6 kg capacity to be installed at the proposed location of electric panel box and 9 kg capacity foam type extinguisher to be installed near the proposed site for Diesel Generator which shall provide instant remedy in case of fire breakout.
02. All commercial buildings should mandatorily keep two exits of 1.5 meter width with all the exit/ escape routes be kept free from any obstruction in case of any emergency situation.
03. Sprinkler system should be installed in the basement parking area.
04. At least 50 thousand liters capacity of water reserves in the shape of underground tank should be made within the commercial establishment premises which can be readily used in case of emergency.
05. Automatic electric circuit breaker to be provided in each individual circuit to ward off the threat of massive fire.
06. The stair cases and corridor lighting should mandatorily be kept on separate circuit.
07. Nothing should be stored near the electric wiring or the electrical installation.
08. Luminous 'Fire Exit' sign be provided at suitable location pointing towards exits so that it becomes easy to escape for inmates in case of any exigency.
09. One or more hydrant system should be installed in every floor of the building as per the size.
10. Yard hydrant should be installed in the parking area and resort/ camp as well.
11. Two number of Hose real hose be installed in every floor of the commercial building.
12. Smoke detectors to be installed in every room and dining hall of commercial establishment.
13. Manual alarm system be also installed in corridor of every floor. Control panel of manual fire alarm shall be continuously manned by trained security staff.
14. The LPG cylinder bank be kept outside the kitchen and gas supplied through secured pipe line with control valve. The LPG cylinder bank should also be protected with the help of fire extinguisher.
15. Wooden parts of the commercial building be coated with fire retardant paint.

16. The security staff on duty should be given training of handling/ operating of fire equipment.
17. It is the responsibility of the owner to keep the firefighting system functional and evacuation plan of inmates ready in case of any emergency.
18. Telephone numbers of Fire and Emergency Services, Fire station Leh/Kargil be displayed at prominent places in the commercial establishment premises.

Through this circular, it is advised to all the concerned proprietors of the commercial establishments operating in UT Ladakh to not only put in place the Fire Safe paraphernalia in their respective commercial units but also apply for proper Fire NOC from the Department of Fire and Emergency Services, UT Ladakh before undertaking any type of commercial activity.

 11.03.22

**Superintendent of Police,
Fire and Emergency Services,
UT Ladakh.**

Copy to the:

01. ADGP/Director, Fire and Emergency Services, UT Ladakh for favour of kind information.
02. DIG Leh-Kargil Range, UT Ladakh for favor of information
03. Executive Officer, Municipal Committee Leh/Kargil, UT Ladakh for information.
04. Director Tourism, UT Ladakh for information.
05. Director Information, UT Ladakh for information and with the request for its wider publicity.
06. Assistant Commissioner, Food Safety Leh/Kargil for information.
07. President Hotel Association of Leh and Kargil for information and with the advice to encourage all associated stakeholders to apply for NOC and discourage running of commercial establishments without proper Fire NOC.
08. President Restaurant Association Leh/Kargil for information and with the advice to encourage all associated stakeholders to apply for NOC and discourage running of commercial establishments without proper Fire NOC.
09. DFO, F&ES, Leh/ SO F&ES, Kargil for information and with the direction to create mass awareness in this regard.
10. IT manager, PHQ for information and with the direction for the wide publicity of instant circular.
11. Office file.



**Superintendent of Police,
Fire and Emergency Services,
UT Ladakh.**